

AGENDA

Penryn PTC

Date | time 9/6/2017 8:30 AM | *Meeting called to order by* DEVIN BRITTAIN

Board Members

Devin Brittain, President

Erika Madden, Vice-President

Cheryl Wagner, Treasurer

Marsha Picchi, Secretary

Megan Harrigan, Coordinator

Darcie Stratton, Room-mom coordinator

Debra Gilbrecht, Spirit wear coordinator

Time	Item	Owner
8:30	Welcome	Devin
8:31	Approve Minutes <i>Darcie voted to approve, Cheryl second. Minutes are always posted on PTC website penrynp tc.com/minutes</i>	Marsha
8:32	Fun Run <i>Wed Sept 13th, K-3 9:00 am to 9:45 am; 4-8 10:40am to 11:25am. Students, staff, and volunteers will receive a steel gray Fun Run shirt. New this year we are using a scanning system for laps. Each student receives a barcode badge and lanyard to wear during their designated time. Each participant will receive a goody bag filled with snacks and an SMG ticket. We need volunteers to help at the event. We also need donations of gifts for pledges, as well as snacks, 2 boxes of granola bars, 2 boxes of fruit snacks, gallon water bottles, 2- 8 oz waters (Costco size pack). Donations of prizes, they can be from the dollar store, need 19 more. Sign up at http://signup.com/go/QcSJsZK. If kids meet pledge goal of \$50 they will receive a special edition panther rally towel. We have currently raised \$2045.00.</i>	Devin
8:45	Membership Report <i>Currently have 23 Big Paw memberships and 29 Family. Membership is a tax-deductible donation, no obligation to volunteer, etc. With each membership, you will receive a discount card for area businesses and a Penryn Pride decal. Devin asked for feedback on why families do not join PTC. We have about 150 families that attend Penryn. Some attendees expressed that some families think they are required to volunteer their time or attend meetings, this is not the case. Ideas on how to express this more clearly?</i>	Devin/Megan
8:55	School improvement update <i>PTC has purchased 3 portable A/C units for the MPR. The parks department only received 1 bid for electrical for the lower lot so our new marquee is on hold for now. They need to receive multiple bids to move</i>	Devin

	<p><i>forward. It will go out to bid again next summer. If there is a properly licensed electrician that is willing to volunteer their time and materials, we can go this route. Funds for the marquee are already set aside by PTC. Gordon Medd, the LUSD superintendent, was able to join us for our meeting. We did receive some updates to the campus over the summer. Repavement of lower lot, new play structure, and other misc items were completed. Painting of the school is not part of the 3-year deferred maintenance plan. District receive \$0 from the state, must look at our general fund and see if there is any \$ that can go to the deferred maintenance. Other possibilities are PTC pays 50% and the district pays 50%. Or volunteers can paint the school. If we use volunteers, the project does not have to be bid.</i></p> <p><i>Prop 39 will enable the district to allot funds to Penryn and Ophir to do heating and a/c improvements next summer. Able to replace existing items, not add new items. Facilities plan is on the LUSD website</i> https://1.cdn.edl.io/Vw8mGFz3Nf7DqtwizOOitKSH5QcsPnkOwGhnFxidO8Zzbqpv.pdf</p> <p><i>Devin also proposed an idea to install backpack hooks outside each classroom. She put to a vote to look into bids and install if it fits within the school beautification budget. It was an unanimous vote by all attendees.</i></p>	
9:08	<p>Principal's Report</p> <p><i>Mrs. Alfonso reports that we have once again received the CA PBIS Coalition platinum status. This is the highest level a school can receive in Ca!</i></p> <p><i>This year, Mrs. Saunders will be sending out the Panther update every other week. Each teacher should have a website to regularly update parents. We have 2 new teachers. Miss Clifton in 1st grade and Mr. Kettenhofen in 7th grade.</i></p> <p><i>We also have a new Language Arts Adoption. Teachers are excited about it. It will take time to do it well and right. Planning to schedule a language arts night, family night, game nights and math nights.</i></p> <p><i>Parking: please do not drop off in bottom lot, park and let kids out. If you want to drop off, please use Butler Loop. Please no parking in staff area.</i></p> <p><i>This year, we are blowing the whistle at 8:15 instead of 8:20. School begins at 8:20. Middle school is heading up to class when whistle blows. Kinder through 2nd still meeting below, while the other grades are meeting teachers at their doors.</i></p>	Cara
9:25	<p>Teacher's Report</p> <p><i>Mrs. Mucher unable to join us, but gave a report to Mrs. Alfonso. Teachers thank the PTC for all we do for them and for the continued support. Thank you to PTC for the money for back to school supplies, hydration station, etc.</i></p>	Joyce Mucher
9:26	<p>President's Report</p> <p><i>Devin recently attended the first PTC President meeting, all went well. Each president discussed events at their school. This year Penryn has added a Father/Son event. Placer's president was excited about this idea and we may</i></p>	Devin

	<p><i>do a joint event. This Saturday, 9/9, is the LBEF taste of a Small Town Event. It is from 5pm to 730pm. It is hosted by LBEF and will be held at Energy Saving Pros. The tickets are \$25 each. LBEF's goal is to give a \$10,000 grant to each school in the Loomis school district.</i></p> <p><i>The Manda run is Sunday, November 19th. Penryn wants the MandaCup back! Sign up even if you can't attend and designate Penryn as your school of choice.</i></p> <p><i>They are hoping to add a Manda Ride in April.</i></p> <p><i>December 9th is the Holiday Home Tour. Darcie is organizing it this year.</i></p> <p><i>May 11th and 12th is Go The Distance.</i></p>	
9:30	Treasurer's Report	Cheryl
9:31	<p>Upcoming Events & New Business</p> <p>A. Room parent rep meeting follow up <i>We had a room parent meeting last Thursday after school. The meeting was to give everyone a general idea of what being a room parent is all about. Room parents do not have to do everything for the class. They need to have help from other parents for events and classroom parties. Room parents do need to coordinate the class project for Buckaroo, Fall Festival booth, Staff Appreciation, and staff luncheon.</i></p> <p>B. Spirit Wear <i>Debra Gilbrecht is our spirit wear coordinator this year. The store is always open online! Order shirts, hats, hoodies from penryn.shopgraphx.com. PTC does a free monthly pickup. If you choose this option, write 'PTC pickup' in the note section. Here at the school, we have Penryn water bottles, socks, drawstring sacks, lanyards and car decals available. Order at penrynpvc.3dcartstores.com/Spirit-Wear_c_12.html</i></p> <p>C. Think Kindness Assembly <i>Assembly on Friday, 9/15 at 830am. Students will learn about 15 days of kindness and 3 important life skills. We will also tie-in a donation drive for Hurricane Harvey with our acts of kindness. They will also receive a journal to write down their 5000 acts of kindness in 15 days. Such as, opening a door for someone, smiling at someone. This is a PTC sponsored event.</i></p> <p>D. Box Tops <i>Due 9/29. The top 3 students and top class will receive prizes and a party. PLEASE clip all box tops along the dotted line and check the dates. Otherwise our box top volunteer has to do it all. Thank you!</i></p> <p>E. Mooyah Fundraiser <i>Thursday, 9/21 from 4pm to 9pm. You will need a flyer to show to the cashier. Flyers will be sent home the week of the event. We receive up to 25% of the sales.</i></p>	Devin

	<p>F. Frozen in Time @ Penryn <i>Thursday, 9/14 after school. She will arrive at 2pm. The costs are Small=\$2, Medium=\$3 and Large=\$4.</i></p> <p>G. Fall Festival <i>Planning meeting is Thursday, 9/28 at Darcie's office in Newcastle. We will provide snacks and beverages. Everyone is invited to attend and give feedback to make this a great event. Fall Festival is on Saturday, October 28th, beginning at 4pm.</i></p> <p>H. Buckaroo donations <i>We would like to start looking into donations for our auction on March 16, 2018. We would like to pursue some different items such as rentals, time shares, vacation packages, golf packages etc. But we appreciate any and all donations received! Also, more items geared towards men. Kristin Wittenberg and Rachel Kaufman have volunteered to head up donations. Please contact info@penrynptc.com if you have any donations or leads on items. All donations are tax-deductible</i></p>	
9:45	Follow-up on any items; questions or concerns	Devin
9:45	Adjournment	Erika

2017/2018 PENRYN PTC BUDGET

FUNDRAISERS

<u>TYPE</u>	<u>EARNED \$ PROJECTED</u>	<u>EARNED MONEY</u>	<u>PROFIT</u>
FUN RUN	6000		0
BOX TOPS	1000		0
PTC MEMBERSHIP	1500	915.26	475.64
FALL FESTIVAL	2500	200	200
BUCKAROO	20000	500	500
GO THE DISTANCE	3500		0
RETAIL FUNDRAISING (TARGET, RALEYS, AMAZON, SCHOOL MALL)	1000	285.73	285.73
PARENT WORK DEPOSIT	1000	605.52	605.52
OPEN HOUSE	100	150	150
FAMILY BINGO NIGHT	1000	350	350

RESTAURANTS	500		0
FROZEN IN TIME/YOGURT SHOP	250	26	26
SPIRIT WEAR	500		-57.92
MISC DONATIONS	0		0
TOTAL FUNDRAISERS	38850	3032.51	2534.97

EXPENSES

<u>TYPE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
ASSEMBLIES	2000	324.44
SPORTS	500	0
PTC TEACHER REP SUB	150	0
SAMI CIRCUIT	3000	2880
PTC BOARD INSURANCE	700	691
FATHER/DAUGHTER DANCE, MOTHER/SON EVENT	800	-200
MOTHER/DAUGHTER TEA, FATHER/SON EVENT	800	-200
BACK TO SCHOOL BBQ	1750	886.81
HONOR ROLL: BREAKFAST, PINS & PENNANTS	800	0
STAFF APPRECIATION	1400	0
FIELD DAY	2000	0
SCHOLARSHIPS FOR STUDENTS/BEREAVEMENT	500	0
CLASSROOM ALLOCATION	3000	3000
PRINCIPLE ALLOCATION	250	0
STAFF MEAL ALLOCATION	750	239.41
TEACHER BUCKAROO FUNDS	550	0
FIELD TRIP BUDGET PER CLASS	2250	2250

MISC FUND FOR TEACHERS PROJECTS/SUPPLY NEEDS	1500	428.55
BUCKAROO PROJECT FUND FOR ROOM MOMS	450	0
PTC SUPPLIES	1000	94.68
PTC WEBSITE/LAPTOP MAINTENANCE	500	81.98
MOBILE APP	996	0
SCHOOL BEAUTIFICATION	20000	1763.07
CPA TAX FEES	300	0
8TH GRADE PROMOTION/DISTRICT GRAD DANCE	1500	321.5
ART TEACHER	8500	0
ART DOCENT & SUPPLIES	500	0
TECHNOLOGY	0	0
STARSTRUCK	1850	0
PO BOX	80	94
MISC	500	0
BANK FEES	200	0
PAYPAL FEES FROM ONLINE SALES	500	0
TOTAL EXPENSES	59576	12655.4
PROFIT/LOSS		
2016/17 BALANCE	\$32,181.90	
TOTAL EARNINGS	2534.97	
TOTAL EXPENSES	12655.44	
BALANCE	22061.43	

<u>HELD ACCOUNTS</u>	<u>6/30 ACCOUNT BALANCE</u>	<u>TOTAL</u>
FIELD TRIPS:		
KINDERGARTEN		250
FIRST		250
SECOND		250
THIRD		250
FOURTH		250
FIFTH		250
SIXTH		250
SEVENTH		\$250.00
EIGHTH		\$250.00
YEARBOOK	413.11	413.11
LEADERSHIP	797.99	532.22
LIBRARY	462.5	462.5
SPORTS	11.04	11.04
CROSS COUNTRY/TRACK T-SHIRTS	0	210.34
TEACHER'S WISH LIST DONATIONS	0	0
SPORTS PARTICIPATION FEE	43.95	164.46
	TOTAL	4043.7