

# FALL FESTIVAL NOTES

Penryn PTC

*Date | time* 9/18/2018 5:00PM-6:30PM

## Board Members

Debra Gilbrecht, President

Jeannette Wysocki, Vice-President

Cheryl Wagner, Treasurer

Sara Johnson, Secretary

Megan Harrigan, Membership Coordinator

Kristin Wittenberg, Room-mom coordinator

Debra Gilbrecht, Spirit wear coordinator

Time	Item	Owner
5:00	Welcome - Informal meeting to discuss upcoming Fall Festival taking place October 27th, 2018 at school. Lead coordinators are Amy Dixon, Lacy Duncan and Jessica Nicholas. Discussed importance of tracking all costs, noting cost of every item purchased for event. Have a PTC membership table set up before/after school to push event. Discount on wristband for those who volunteer?	Debra
<b>Cost</b>	Discussed what the cost of wristbands would be for PTC members vs. non-members. Discussed only selling single food tickets vs. meal package ticket.	
<b>Volunteers</b>	Possibly ask other schools (in district) to be a part of Trunk or Treat. Charter school requires parent volunteer hours, could this go towards time needed? Ask room moms to help coordinate staffing game booths for their grade. Ask leadership to run game booths. Use sign-up app for volunteers to work ticket booth. Have a tent at event to specifically manage volunteers.	
<b>Supplies</b>	Generators are needed. Kristen Wittenberg will work on getting balloon looking lights donated from All State Rentals, as they were used at Taste of Loomis event and looked great. Hay bails donated for event use, must be returned.	
<b>6th grade contribution</b>	Event can be a way to raise money for Science Camp. Take on selling caramel apples and all drinks. 6th graders to run station. Have a separate area to distinguish fundraiser.	
<b>Costume Contest</b>	Voted to have parade at school, walk the grass area with judging tables set up. No parade from post office. Specific categories tbd. Gift card prizes for winners.	
<b>Hayride</b>	Possibly still have with route from upper lot to English Colony Road, outside lower lot. May conflict with location of Frozen in Time Truck.	
<b>Food</b>	Chili contest, hot dogs and nachos. Chili contest to be judged by Penryn fire station? Have chili contestants name chili with description. Frozen in Time will be at event. Ask leadership to serve food.	

<b>Kinder Scarecrows</b>	Set up at beginning or end of parade, as a pathway.	
<b>Game Booths/ Tents</b>	Does not have to be a game. Can be a craft station or face painting. Ask leadership to run booths and possible as Del Oro students to help manage. Chicken Chip Bingo - 50/50 prize. \$5.00 per square. Pre sell tickets on PTC website.	
<b>Bounce House</b>	Hoping to have at least two inflatables and/or games. Looking into options for the older kids.	
<b>Trunk or Treat</b>	Start event earlier, when still light out. Divide into 3 groups based on grade, littles going first. 15 minutes between start time for each group. Announce when each group should line up.	